

Pre-Installation Prep for Homeowners

Windows/Doors



Thank you for choosing Sunshine Contracting to replace your windows and/or doors! We appreciate the trust you have placed in us to enter your home and install your newly purchased investment. In preparation for your new windows and/or doors, please review the following items to ensure installation day goes as smoothly as possible.

WHAT YOU CAN EXPECT

Arrival and Departure Times

Our installation crew typically arrives between 8:00am-10:00am on the day of install and will work until the job is completed or there is no longer daylight.

Our Process

When we arrive at your home, our crew chief will introduce himself to you, survey the job and decide the best area to start. If you would like the crew to start in a specific area, please let him know and he will do his best to accommodate your request. When working inside your home, our crew will either remove their shoes or wear booties. Please understand that this is a work area and things can often times get loud and messy. When the job is complete, we will shop-vac the work areas to leave it as clean as possible. If you have any questions during the installation, please talk to the crew chief or call the Production Manager in the office.

The Work Area

Our crew will be working both inside and outside of your home. When inside of your home, they will need 2-3 feet of unobstructed space in front of each window. Please keep in mind that when removing the old window, there may be wind or debris entering the home through the opening. Please make sure to remove any items such as papers, frames, computers, etc, from the work area to avoid damage. When working on the outside of your home, we occasionally need to work in areas that have been landscaped. Prior to installation, please evaluate those areas and remove any plants and shrubs that could be damaged. We do our very best to avoid the plants and bushes but are not responsible for any damage to plants or landscaped areas.

Window Treatments

Please remove all window treatments - shades, curtains, blinds - from your windows prior to the arrival of our installation team. We are not responsible for any damage to window treatments if not removed prior to installation. We also do not guarantee that all window treatments will be able to be re-installed after window installation.

Potential Drywall Damage

Unfortunately, when removing older windows, particularly aluminum or steel windows, there may be minor damage to the plaster/drywall upon removal. Although we do our best to prevent this from happening, sometimes it is inevitable. If this does occur, it is best that you hire an expert to repair those areas.

Alarm Systems

If your home has an alarm system, it is the responsibility of the homeowner to contact the alarm company and notify them of the date of your new window installation. The alarm company is responsible for the removal of the alarm sensors as well as the re-connection of your system.

Animals

We love pets too! If you are a proud pet owner, we would appreciate your help in keeping an eye on them and keeping them away from any work areas as much as possible. This is both for your animal's safety and our crew's safety.

How Long Will It Take?

Installation typically takes one day, depending on the number of windows and doors you have selected to replace. The Production Manager will give you the installation time estimate when scheduling your installation. Please do not worry, if the installation takes more than one day, we will ensure there are no openings in your home overnight.

Completion & Payment

Please plan on being home when the installation is complete. We welcome you to review our work and ask questions on how to operate and clean your new windows and doors! Upon review, please sign our job completion certificate and give final payment to our crew chief. If you have any concerns, please call the Production Manager during our office hours. Enjoy your new windows and doors, and the energy savings that are soon to come!

Window/Door Production Manager

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